



Govt. of West Bengal
Office of the IQAC Coordinator
Government General Degree College, Dantan-II

Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email – kgcprincipal@yahoo.com

Date: 29/06/2021

MEETING OF IQAC

To

All Members, IQAC

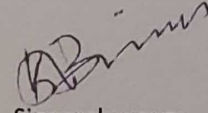
Government General Degree College, Dantan-II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 07/07/2021(Wednesday) at 3.00pm in online mode to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you

Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur


Sincerely yours,

Sri Ramkrishna Biswas
Coordinator, IQAC

Government General Degree College, Dantan-II

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan-II, held on 06/01/2021
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 06/01/2021
3. To Consider and approve Action Taken Report: 2020-2021
4. To prepare perspective plane or future plane of the college for the academic current academic session.
5. To chalk out a plan of action in the current academic year towards quality enhancement.
6. Meeting of IQAC with the teaches to review the existing teaching learning evaluation process and NAAC related activities.
7. Consideration of Students' & Teachers' Feedback Report: 2020-2021.
8. Consideration of Parents, Employees & Alumni Feedback Report: 2020-2021.
9. Miscellaneous.



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Minutes of the Meeting of IQAC: Government General Degree College, Dantan II

The Meeting of the IQAC of Government General Degree College, Dantan II was held on 07/07/2021(Wednesday) at 3.00pm in online mode.

Members present:

1. **Dr. Shaishab Kumar Dinda,**
Officer-in-Charge
2. **Sri Ramkrishna Biswas**
Assistant Professor
3. **Dr. Amal Giri**
Assistant Professor
4. **Dr. Madhusudan Bera**
Assistant Professor
5. **Dr. Ujjwal Kr. Panda**
Assistant Professor
6. **Dr. Swarnakamal Samanta**
Assistant Professor
7. **Sk. Samsul Arefin**
Assistant Professor
8. **Sri Samik Saha**
Assistant Professor
9. **Sri Sanjib Maji**
Assistant Professor
10. **Sri Aniruddha Das**
Assistant Professor
11. **Sri Biplab Maity**
Assistant Professor



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The meeting started on time and Sri Ramkrishna Biswas, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 06/01/2021

Th IQAC Coordinator read out the minutes and it was unanimously resolved that the minutes be confirmed.

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 06/01/2021

In this item of business, the Coordinator of IQAC presented a brief report to the IQAC on the various activities and initiatives of IQAC since the last meeting held on 06/01/2021. The members present appreciated the activities of IQAC and make some useful remarks for further improvement.

Item No. 3:

To Consider and approve Action Taken Report: 2020-2021

In this item of business, the IQAC Coordinator placed before the house Action Taken Report: 2020-2021 prepared by some of the members based on the decisions made in the meeting of the IQAC in 2020-2021. Members, present in the meeting, expressed satisfaction over the compliances to the decisions of the IQAC. Decided that the respected Principal be requested to implement some unfulfilled resolutions in near future.



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Item No. 4:

To prepare perspective plane or future plane of the college for the academic current academic session.

In this item of business the principal stressed the necessity of the preparation of the perspective plan of the college for the inclusive development of the college in the current academic session. This aroused considerable interest and result it in fruitful discussion. Many suggestions and comments were made which will receive due attention. The proposed perspective plan included: introduction of a few more UG courses; purchase of books and computers; enhancement of academic facilities; MOU with the Institution of national and international reputation and stature; preparation towards implementation of NEP 2020, expansion of library and laboratory; initiative for creation of more teaching and non teaching post etc. The respected principal was requested to take up the matter along with the suitable body for finalization and rectification.

Item No. 5:

To chalk out a plan of action in the current academic year towards quality enhancement.

In this item of business the coordinator of IQAC pointed to the necessity of the formulation of a plan of action towards quality enhancement of the current Academy year. Apart from inclusion of different regular quality related activities of the IQAC, introduction of new add on certificate courses introduction of research works, organisation of different games and sports, offering best Researcher Award to the teacher. Submission of environmental & energy, accreditation by NAAC, review of teaching learning process, structure and methodologies of operations, and record of the incremental improvements in different areas were emphasized in the formulated plan of action.

Item No. 6:

Meeting of IQAC with the teaches to review the existing teaching-learning-evaluation process and NAAC related activities

To review the pros and cons of ongoing teaching-learning-evaluation process and the progress of NAAC related activities, in this item of business, the IQAC members resolved to meet the teachers of different departments in next month. The respected principal was request to convene and preside over the meeting.

Item No. 7:

Consideration of Students' & Teachers' Feedback Report: 2020-2021

Report placed and shared with the members. Some recommendations and suggestions were noted for future planning. The respected Principal was requested to do the needful.



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Item No 8:

Consideration of Parents, Employees & Alumni Feedback Report: 2020-2021

Report placed and shared with the members. The members recommended some useful suggestions for future planning. The respected Principal agreed to do the needful.

Item No 9:

Miscellaneous

Nil.

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

Minutes approved by

Dinda Officer - in- Charge
Govt. Gen. Degree College,
Dantan - II

Dr. Shaishab Kumar Dinda

Officer-in-Charge & Chairperson, IQAC

Govt. General Degree College, Dantan II

Minutes Prepared by

B. Biswas

Sri Ramkrishna Biswas

Coordinator, IQAC

Govt. General Degree College, Dantan II

Co - ordinator, IQAC

Govt. Gen. Degree College, Dantan - II
Paschim Medinipur



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Office of the IQAC Coordinator

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Date: 17/11/2021

MEETING OF IQAC

To

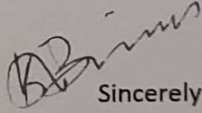
All Members, IQAC

Government General Degree College, Dantan II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 24/11/2021(Wednesday) at 3.00pm in online mode to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you


Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur

Sincerely yours,

Sri Ramkrishna Biswas

Coordinator, IQAC

Government General Degree College, Dantan II

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 07/07/2021
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 07/07/2021
3. Implementation of NEP 2020.
4. Organization of training program for teachers.
5. To collect Self Appraisal Report from teachers and non-teaching staff.
6. Initiative for energy conservation and water conservation
7. To consider promotion under CAS of nine teachers
8. To place action taken report on the collected feedback
9. Miscellaneous



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Minutes of the Meeting of IQAC: Government General Degree College, Dantan II

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Members present:

1. **Dr. Shaishab Kumar Dinda,**
Officer-in-Charge *Dinda*
2. **Sri Ramkrishna Biswas**
Assistant Professor *Biswas*
3. **Dr. Amal Giri**
Assistant Professor *Amal Giri*
4. **Dr. Madhusudan Bera**
Assistant Professor *Madhusudan Bera*
5. **Dr. Ujjwal Kr. Panda**
Assistant Professor *Ujjwal Kr. Panda*
6. **Dr. Swarna kamal Samanta**
Assistant Professor *Samanta*
7. **Sk. Samsul Arefin**
Assistant Professor *Sk. Samsul Arefin*
8. **Sri Samik Saha**
Assistant Professor *Samik Saha*
9. **Sri Sanjib Maji**
Assistant Professor *Sanjib Maji*
10. **Sri Aniruddha Das**
Assistant Professor *Aniruddha Das*
11. **Sri Biplab Maity**
Assistant Professor *Biplab Maity*



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The meeting started on time and Sri Ramkrishna Biswas, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 07/07/2021

The coordinator of IQAC briefed on the proceedings of the previous meeting and it was unanimously resolved that the proceedings be confirmed.

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 07/07/2021

In this item of business, the coordinator IQAC presented a brief report on the IQAC on the various activities and initiatives of the IQAC since its last meeting held on 07.07.2021. The members present appreciated the activities of the IQAC.

Item No. 3:

Implementation of NEP 2020

In view of the emergent requirement of making the college prepared for the successful implementation of National Education policy: 2020, in this item of business, it was resolved that initiative be taken for offering online courses to the students and promoting ICT-based teaching-learning in the college. The necessity of use of multilingual approach in classroom instructions was also discussed. Emphasis was also given on enhancing flexibility in curriculum and physical infrastructure. It was resolved that initiative be taken by the college for creating awareness among the teachers regarding NEP 2020.

Item No. 4:

Organization of training program for teachers

In this item of business it was resolved that a training program would be organized for the Teachers on the preparation of SSR related documents for NAAC accreditation in different time of the first quarter of the Year 2022.



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Item No. 5:

To collect Self Appraisal Report from teachers and non-teaching staff.

In this item of business, that IQAC members unanimously resolved to collect Self Appraisal Reports from the teachers and the non teaching staff of the college in prescribed format by 31st March, 2022. The respected Principal was requested to do the needful in this regard.

Item No. 6:

Initiative for energy conservation and water conservation

In this item of business, the coordinator stressed on the necessity of taking additional initiative for energy conservation and water conservation in the campus. An useful discussion also followed on the feasible Strategies for such kind of conservation. Emphasis was put on installation of more sensor based light and LED bulbs for energy conservation. Decision was also taken for the installation of solar plants. Emphasis was put on maintenance of water body by constructing pavements on the three sides of the pond in the campus. The principal was requested to take up the matter with the concerned body for implementation.

Item No. 7:

To consider promotion under CAS of nine teachers

In this item of business, IQAC considered the application for promotion by nine teachers, Dr. Swarna kamal Samanta, Dr. AmalGiri, Mr. Biplab Maity, Sk Samsul Arefin, Dr. Ujjwal Kumar Panda, Mr. Pabitra Kumar Rana, Mr. Ramkrishna Biswas, Mr. Aniruddha Das etc. who are found eligible for promotion under Career Advancement Scheme proposed by the government of West Bengal. The principal was requested to take up the matter with the concerned body.

Item No. 8:

To place Action Taken Report on the collected feedback

In this item business, the Action Taken Report on the collected feedback for the session 2020-2021 was placed before the IQAC. After discussion, it was unanimously approved.

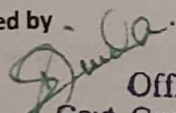
Item No. 9:

Miscellaneous

Nil

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

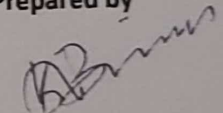
Minutes approved by -


Dr. Shaishab Kumar Dinda
Officer-in-charge
Govt. General Degree College
Dantan- II

Officer-in-Charge & Chairperson, IQAC

Govt. General Degree College, Dantan II

Minutes Prepared by


Sri Ramkrishna Biswas

Coordinator, IQAC

Govt. General Degree College, Dantan II
Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur



Govt. of West Bengal

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Email - kgcprincipal@yahoo.com

Date: 08/02/2022

MEETING OF IQAC

To

All Members, IQAC

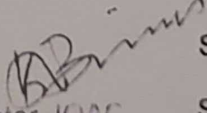
Government General Degree College, Dantan II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 16/02/2022(Wednesday) at 3.00pm in the IQAC room of the college to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you

Sincerely yours,


Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur

Sri Ramkrishna Biswas
Coordinator, IQAC

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 24/11/2021
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 24/11/2021
3. Celebration of Basanta Utsav & observation of International Women's Day
4. To take initiatives for organization of college Annual Sports.
5. To take initiatives for organization of Fresher's welcome, Annual cultural program and prize distribution ceremony.
6. Organization of training program for office staff.
7. Miscellaneous.



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Minutes of the Meeting of IQAC: Government General Degree College, Dantan II

The Meeting of the IQAC of Government General Degree College, Dantan II was held on 16/02/2022 (Wednesday) at 3.00pm in the IQAC room of the college.

Members present:

1. **Dr. Shaishab Kumar Dinda,**
Officer-in-Charge *Dinda*
2. **Sri Ramkrishna Biswas**
Assistant Professor *Biswas*
3. **Dr. Amal Giri**
Assistant Professor *Amal Giri*
4. **Dr. Madhusudan Bera**
Assistant Professor *Madhusudan Bera*
5. **Dr. Ujjwal Kr. Panda**
Assistant Professor *Ujjwal Panda*
6. **Dr. Swarna Kamal Samanta**
Assistant Professor *Samanta*
7. **Sk. Samsul Arefin**
Assistant Professor *Samsul Arefin*
8. **Sri Samik Saha**
Assistant Professor *Samik Saha*
9. **Sri Sanjib Maji**
Assistant Professor *Sanjib Maji*
10. **Sri Aniruddha Das**
Assistant Professor *Aniruddha Das*
11. **Sri Biplab Maity**
Assistant Professor *Biplab Maity*



सत्यमेव जयते



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The meeting started on time and Sri Ramkrishna Biswas, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 24/11/2021

After the IQAC coordinator read out the proceedings of the previous meeting, it was resolved unanimously that the proceedings be confirmed.

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 24/11/2021

The coordinator, IQAC briefed on the various activities and initiatives of the IQAC since its last meeting which was held on 24/11/2021. The members present appreciated the activities of IQAC and made several useful suggestions.

Item No. 3:

Celebration of BasantaUtsav& observation of International Women's Day

In this item of business, the IQAC resolved to extend support to the concerned committee for celebration of BasantaUtsav&observance of International Women's Day in a befitting manner in the month of March, 2022.

Item No. 4:

To take initiatives for organization of college Annual Sports

In this item of business, it was resolved that the deferred annual sports which was postponed in the last academic session due to the outbreak of Covid-19, would be organized for two consecutive academic sessions i.e; 2020-21 & 2021-22 in the second week of March 2022. The principal was requested to do the needful with the help of sports committee.



सत्यमेव जयते



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Item No. 5:

To take initiatives for organization of Fresher's welcome, Annual cultural program and prize distribution ceremony

Resolved that initiative be the college to take preparation to organize Fresher's welcome, annual cultural program and prize distribution ceremony after annual sports. The respected Officer-in-Charge was requested to do the needful in this regard.

Item No. 6:

Organization of training program for office staff

Resolved that the IQAC would organize a training program for the non teaching staff of the college in the month of April, 2022 on the use of MS Excel and procedures of website uploading in the portal of different schemes of government of West Bengal with the help of Aidni, the training partner of the college.

Item No. 7:

Miscellaneous

Nil

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

Minutes approved by

Dr. Shaishab Kumar Dinda **Officer-in-charge**
Govt. General Degree College
Officer-in-Charge & Chairperson, IQAC
Dantan-II
Govt. General Degree College, Dantan II

Minutes Prepared by

Co-ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur
Coordinator, IQAC
Govt. General Degree College, Dantan II



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Action Taken Report: 2021-2022

Based on the Resolution taken in the Meetings of IQAC

1. *Initiatives were taken to introduce few more UG courses like, Education, Sociology, Computer Science, and different branches of Biological Science, considering the demands of local students, guardians, and other departments of the college. Proposals were sent to the Higher Education Department to purchase books and computers through GEM to enhancement of academic facilities.*
2. *MOUs were signed with fourteen (14) educational institutions for exchange of academic excellence, cultural activities and inter-college sports competitions.*
3. *All the departments are getting prepared to organize Value Added Courses in the next academic session (2022-2023). Also letters were prepared and sent to the competent authority for Environmental and Energy audit for academic year 2022-2023.*
4. *Department wise data for criterion 1 and 2 was collected by the IQAC Coordinator. Departments were also encouraged to submit QLMs from criterion 1 and 2.*
5. *In view of NEP-2020, the faculties were encouraged to participate in related workshops. Department of Philosophy conducted online workshop for the teachers of this college.*
6. *To prepare the teachers for the submission of SSR, representatives of IQAC attended seminars held in Narayangarh College and Debra College.*
7. *All the faculties and the non-teaching staffs have submitted Self-Appraisal in the OIC's chamber. OIC has taken necessary action regarding the same.*



Govt. of West Bengal

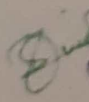
Office of the IQAC Coordinator

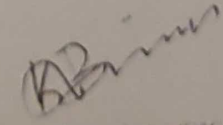
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8. LED bulbs were installed in place of conventional lights to reduce the energy demand of the college. Initiatives were taken to install a water conservation system to harvest rooftop rain water.
9. University nominee and DPI nominee have been assigned for the CAS of Dr. Swarna kamal Samanta, Dr. Amal Giri, Mr Biplab Maity, Sk Samsul Arefin, Dr. Ujjwal Kumar Panda, Mr. Pabitra Kumar Rana, Mr. Ramkrishna Biswas, Mr. Aniruddha Das.
10. The Action Taken Report on the collected feedback for the session 2020-2021 was unanimously approved.
11. Bengali Department has organized the **Basanta Utsav** with the help and support from the Cultural Subcommittee. On recommendation from the IQAC, Women Development Cell has organized the **International Women's Day** on 8th March, 2022.
12. Annual sport was organized in the second week of March 2022. Sports Subcommittee took all the responsibility to conduct different competition.
13. Fresher's welcome and Annual cultural program were organized by the cultural subcommittee in the month of April 2022. In the same ceremony, prizes for annual sports were also distributed among the students.
14. IQAC organized a training program for the non teaching staff of the college in the month of May, 2022 on the use of MS Excel and procedures of website uploading in the portal of different schemes of government of West Bengal with the help of Aidni, the website partner of the college.

 Officer - in- Charge
Govt. Gen Degree College,
Dantan - II


Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur